

## Key Club Checklist

Name \_\_\_\_\_ County \_\_\_\_\_

	Yes	No
<b>Application</b>		
Events/activities listed are appropriate for the category	_____	_____
Candidate has at least 400 points	_____	_____
Age – Member was 15 years of age by January 1 of current year	_____	_____
<b>Presentation</b>		
Candidate has conducted one presentation promoting 4-H Key Club to a 4-H group.	_____	_____
Candidate has made one 4-H presentation to a non-4-H group.	_____	_____
<b>Reports</b>		
Reports included for each presentation (report must indicate that Key Club promotion was a part of the presentation)	_____	_____
Group information is at the top of the page (Name of group, contact person, mailing address, phone number)	_____	_____
One-page narrative includes:		
1. Name of program	_____	_____
2. Where program was presented	_____	_____
3. How presentation was made	_____	_____
4. When the program was presented	_____	_____
5. How many people attended	_____	_____
6. Type of response program received	_____	_____
<b>Member Statement</b>		
Candidate completed and signed member statement	_____	_____
<b>Approval</b>		
Signature of local club leader	_____	_____
Signature of extension educator	_____	_____
Key Club membership is _____ recommended		
_____ not recommended		
Evaluator's initials _____		